

Engagement and Partnerships Manager Position

Description

Position Title	Engagement and Partnership Manager
Group	Muka Tangata Workforce Development Council
Reports to	Engagement & Partnerships Lead
Location	Wellington, Auckland or remote
Position type	Permanent 1.0 FTE
Direct reports	Nil

About Muka Tangata

The creation of the Workforce Development Councils (WDCs) under the Education and Training Act 2020 will provide industry with greater leadership across vocational education and training. The WDCs will take a forward, strategic view of the future skills needs of industries; set standards, develop qualifications and help shape the curriculum of vocational education; moderate assessments against industry standards and, where appropriate, set and moderate capstone assessments at the end of a qualification. They will also provide advice to the Tertiary Education Commission (TEC) on investment in vocational education and determine the appropriate mix of skills and training for the industries they cover.

The purpose of the Muka Tangata WDC is:

- to use its industry voice to contribute to the creation of a sustainable, globally engaged and adaptive Aotearoa New Zealand (includes Aotearoa me Te Waipounamu and all territories);
- to contribute to an education system that provides opportunities for all people to reach their full potential and capabilities, including those who have been traditionally underserved by the education system;
- to contribute to an education system that honours Te Tiriti o Waitangi and supports meaningful Māori-Crown relationships;
- to plan, implement and support the responses to Aotearoa New Zealand's current and future workforce needs, taking into account:
- to support the transition to a low-emissions and climate resilient Aotearoa New Zealand;

- new global challenges;
- emerging technologies;
- global sustainability goals;
- the changing nature of work, and
- the skills, knowledge and qualifications learners need in future to achieve success for themselves and their communities.

More information about the role of WDCs can be found [here](#).

Diversity and Inclusion

We are a workplace that values and utilises diverse and inclusive thinking, people, and behaviours. This means that our staff honour Te Tiriti o Waitangi in a way that strengthens Māori-Crown relationships. Further, the WDCs affirm a duty to reflect the diversity of Aotearoa New Zealand and the industries and people we work to support. It will be expected that staff will recognise, consider, and appreciate the diverse backgrounds, experiences, skills, values, and perspectives.

Te Tiriti o Waitangi

The WDCs acknowledge that through a well-considered commitment to Te Tiriti o Waitangi, articles, and principles, it can ensure that the structure, policies, and procedures ensure equitable outcomes for Māori and all NZ citizens.

The WDCs acknowledge its role in creating a sustainable, globally engaged, and adaptive Aotearoa New Zealand. In order to achieve this, the WDC acknowledges that there must be opportunities for all New Zealanders to reach their full potential and capabilities, including those who have been traditionally underserved by education policy.

The WDCs work together and alongside the other WDCs and industry at large, to achieve the above, including planning and responding to the future needs of New Zealanders, considering our climate change, the transformation of work and skills needed for the future success of individuals, industry and natural environment of Aotearoa New Zealand and the world.

- Rangatiratanga - Understand Te Tiriti o Waitangi requirements and application that supports capability building across the WDC.
- Kāwanatanga - Assist with the co-design of functions, activities, influence, engagement, and initiatives that supports the governance structure across the WDC ecosystem.
- Manaakitanga - Ensure that the WDCs' work meets Te Tiriti o Waitangi OIC requirements that appreciates values, ethics, and integrity, informed by and agreed to reporting requirements.

Ehara taku toa i te toa takitahi engari he toa takitini.

My strength is not one of a single warrior but that of many.

About the Position

Te Whakahou i te Mātauranga Ahumahinga, the Reform of Vocational Education (RoVE) is the largest vocational education transformation our generation has seen. One of the significant milestones is the formation of six new industry led Workforce Development Councils (WDCs). They will enable industry to have a greater leadership role in vocational education.

WDCs form an important part of the new unified vocational education system by ensuring industry has a stronger voice in making Aotearoa's workforce fit for today, and for the future. The WDCs will take a lead in ensuring learners develop the skills they need to be ready for the world of work.

The reforms are an opportunity to set up a new system that prioritises Māori succeeding as Māori and works with iwi Māori to shift to more culturally responsive teaching and learning, where learners know they are valued. It is also a chance to make sure there is a much stronger voice for Māori businesses and iwi development.

The Engagement and Partnership Manager is responsible for building and maintaining trusted relationships across allocated industries in the food and fibre sector. The Manager is responsible for working alongside industry to understand current and future sector requirements so that vocational education solutions are developed to meet those needs. They will also work with industry to identify changes to regulatory and international requirements that impact qualifications and standards. In collaboration with colleagues and other WDCs they will work with iwi and Māori industry, hapū, Māori, Māori business, national Māori organisations and urban Māori authorities to identify future skills and workforce needs for their sector(s).

Key Accountabilities

Engagement

- Builds and grows a workforce development community for the industries covered, identifying who and how people wish to be engaged with across their sectors
- Collaborates with those groups to facilitate and co-design training for future skills and workforce needs to advance the use of innovative technologies, flexible learning and sustainable practices to ensure equity for all learners
- Advocates for skills needs to be met by working with the industries, Māori enterprise, schools, providers, regional bodies and the government on what is required by the vocational education system
- Works closely with industry specific leaders and practitioners to understand the capacity of the current vocational educational system to meet industry and learner expectations to identify barriers which impede the delivery of vocational learning
- Facilitates the development of solutions to identified industry education and training needs in partnership with education providers, industry and other participants in the sector
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- Collaborates and shares information across WDCs and other entities in the Vocational Education Training system such as providers and RSLGs
- Communicates the implications for workforce development based on industry trends and other environmental factors.

Business planning

- Provides industry-specific information to the Engagement and Partnerships Lead to inform the funding plan and annual mix of provision
- Provides information to contribute to the development of advice of evidenced 'need' from industry to TEC.

Skills, Knowledge and Experience

Skills

- Excellent communication and stakeholder/ Treaty Partner management and engagement skills
- Ability to manage stakeholder/ Treaty Partner expectations through meaningful and authentic relationships
- Ability to collaborate with people from a wide range of backgrounds and cultures
- Customer-focused
- Advanced proficiency in MS Office, specifically Excel, PowerPoint and MS Teams
- Must have a willingness to embrace the transformation that is required in the system including:
 - Honouring Te Tiriti o Waitangi
 - Supporting Māori Crown relationships
 - Ensuring that the Vocational Education and Training (VET) system delivers for all learners
 - Connecting industry, employers including iwi and Māori industry and employers within the VET system
 - Connecting the WDC across the VET system
- An ability to see emerging risks and takes action to address them appropriately
- An excellent planner able to manage multiple commitments across the motu.
- Able to work independently with high levels of initiative

Qualifications

- A relevant tertiary qualification or equivalent experience

Experience

- Experience in engaging with a variety of stakeholders to extract information, synthesize, analyze and provide insights
- Ideally previous experience in an industry relationship position or similar
- Proven experience in quickly adapting to changing circumstances, strong analytical skills and focus on quality of work
- A sound knowledge of and passion for the vocational education sector
- Some knowledge of the food and fibre sector would be an advantage.

Programmes/technology

- Proficiency in MS Office

Relationships

The Engagement and Partnerships Manager will maintain key relationships with:

- Industry
- Other WDCs
- Education providers, including Wānanga, Te Pūkenga and PTEs
- RSLGs
- Centers of Vocational Excellence
- Priority learner groups
- Unions
- Industry specific Iwi, Hapū and Māori business groups, national Māori organisations

and key Government relationships including:

- Tertiary Education Commission
- Ministry of Education
- Ministry for Pacific Peoples
- Te Puni Kōkiri
- Te Arawhiti
- Ministry for Primary Industries Manatū Ahu Matua
- Health and Disability Commission
- NZQA
- MBIE
- Te Tumu Paeroa

Delegations

The role is responsible for working within delegated authority levels

References

Legislation / Foundation documents:

- Education and Training Act 2020
- Te Tiriti o Waitangi

Available here <https://www.legislation.govt.nz/act/public/2020/0038/latest/LMS170676.htm>